



HUMANITARIAN FLIGHT REQUEST FORM

TRAVELER INFORMATION

Name:

Date of birth:

Weight (lbs):

Height:

Address:

City:

State:

ZIP Code:

Home/Mobile Phone:

Work Phone:

Email:

Reason for Travel:

Primary Language Spoken:

If other than English, contact name:

Phone:

COMPANION INFORMATION (if applicable)

1st Companion Name:

Relationship to Passenger:

Date of Birth:

Weight (lbs):

Height:

2nd Companion Name:

Relationship to Passenger:

Date of birth:

Weight (lbs):

Height:

FLIGHT INFORMATION

Departure Date:

Return Date:

Origination City:

Destination City:

Number of Passengers Departing:

Number of Passengers Returning:

REQUESTING FACILITY INFORMATION

(TO BE COMPLETED BY SOCIAL WORKER, DOCTOR, OR OTHER AUTHORIZED PERSONNEL)

Facility Name:

Address:

City:

State:

ZIP Code:

Requester Name:

Phone:

Email:

Fax:

FOR TRAVELERS VISITING AN ILL FAMILY MEMBER

Physician treating family member:

Phone:

Fax:

Facility where family member is being treated:

Phone:

Fax:



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TRAVEL REQUIREMENTS

- A parent or adult guardian **must** accompany passengers under 18 years of age.
- Luggage cannot exceed 25 pounds total (all passengers combined), packed in not more than two (2) small soft-sided backpacks or duffel bags. A typical personal small purse does not count towards this baggage allowance. Any special equipment such as oxygen, walkers, safety seats, etc. counts towards the 25 pound total allowance.
- All documents must be completed and received by our office 10 days prior to the date of travel to allow sufficient time to coordinate a flight.
- Weight is a major factor for flying in small planes. Please notify us immediately of any changes in passenger weight or the number of passengers traveling.
- Angel Flight is unable to provide flights for women who are more than 20 weeks pregnant.
- Passenger is responsible for making his/her own accommodations for ground transportation.
- A medical release must be signed for passengers traveling with known medical conditions.



Dear Doctor or Medical Professional,

We require a medical release for passengers with medical conditions traveling with Angel Flight South Central for the first time, or if a current passenger’s condition has recently changed due to surgery, hospitalization, etc. We appreciate your help in completing and returning this form at your earliest convenience.

I, _____, hereby confirm that _____
(Physician First, Last Name) *(Patient First, Last Name)*

is a patient in my care who meets the following criteria:

- **Patient is medically stable** to travel in a small, non-pressurized aircraft that typically seats 4-6 passengers. The patient does not have any medical conditions that could affect either the safety of the pilot or the patient’s personal health on the flight. These may include, but are not limited to, conditions such as seizures, mental disorders, respiratory issues, or the need for medical care during the flight.
- **Patient is ambulatory** and able to climb in and out of a small plane by stepping up 16 to 20 inches with limited assistance. The patient is also able to sit upright for the duration of the flight. The patient is not more than 20 weeks pregnant.

Physician Signature: _____ Date: _____

Phone: _____ Fax: _____

Facility Name: _____

Address: _____

Please fax the completed form to 972-858-5492 or email it to coordinator@angelflightsc.org. If you have any questions about our services, please call our office at 972-755-0433. The patient’s mission will not be scheduled until we receive this signed letter from you.

Sincerely,

AFSC Mission Coordination Team



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First Time Passengers Only:

Agreement of the following criteria is required before a mission is scheduled.

1. Passenger must have a legitimate need to use our services.
2. Passenger must have a back-up plan for the outgoing and return trip. **Flights are not guaranteed and may be canceled at the last minute due to weather or mechanical issues.** Back-up plans may include rescheduling the trip, driving, or making arrangements to travel by a commercial flight or bus.
3. Passenger and companion must be ambulatory and able to climb in and out of a small plane by stepping up 16 to 20 inches with limited assistance. Passengers must also be able to sit upright for the duration of the flight.
4. Passenger and/or companion cannot be more than 20 weeks pregnant or require medical attention during the flight.
5. Passenger and companion must be able to travel in small, non-pressurized planes that typically seat 4-6 passengers.
6. A parent or adult guardian must accompany passengers under the age of 18.
7. The passenger and/or guardian is responsible for providing age-appropriate safety seats for children traveling in aircraft and motorized vehicles. Angel Flight South Central (AFSC) does not provide safety seats. For information on safety seat requirements in vehicles for travel within Texas, please contact our office.
8. All companions traveling with the passenger must be approved by AFSC prior to the day of the flight. Weight is extremely critical on a small plane.
9. Luggage cannot exceed 25 pounds total (all passengers combined), packed in not more than two (2) small soft-sided backpacks or duffel bags. A typical personal small purse does not count towards this baggage allowance. Any special equipment such as oxygen, walkers, safety seats, etc. counts towards your 25 pound total allowance. Excessive luggage will need to be mailed or left behind.
10. It is the passenger's responsibility to notify AFSC of any changes, canceled flights, alternate transportation arrangements, companions, etc. Any changes not provided to AFSC prior to the flight will not be accommodated.
11. The passenger is responsible for making lodging and ground transportation arrangements.
12. All passengers are required to be on time for each flight. The pilot(s) will arrange a pick-up time and meeting location prior to each trip. Any delays may result in late departures, missed connecting flights, or canceled missions.
13. All passengers will be required to sign a waiver of liability prior to departure for each flight.
14. Passengers may be on a plane for up to 4 hours at a time, and most planes do not have restrooms on board. Depending on distance, passengers may travel on up to 3 different planes. Food and non-alcoholic beverages are permitted on the flight.
15. Passengers are not permitted to contact pilots who have flown them on previous AFSC missions. All new and future requests must be made through the AFSC office.
16. Passengers are not permitted to request additional funds from AFSC volunteers to help cover ground transportation, hotel accommodations, etc. Nor are they allowed to request ground transportation

from the pilot once they arrive at their destination.

I am the passenger or legal guardian. I have read and agree to abide by all requirements outlined above. I understand that failure to comply with any of the above statements may result in the termination of services provided to me by AFSC.

Signature: _____ Date: _____

Please complete all required documents and email them to **coordinator@angelflightsc.org** or fax them to **972-858-5492**.